

Ministry of Higher Education and Scientific Research

Authority of Scientific Supervision and Evaluation

Department of Quality Assurance and Academic Accreditation

## course description form

### Course description

This course description provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the student to achieve, demonstrating whether he has made maximum use of the available learning opportunities. It must be linked to the description of the program.

<b>1. Educational Institution</b>	Shatt Al-Arab University College
<b>2. Scientific Department / Center</b>	Business Management
<b>3. Course name/code</b>	government contracts management5 <b>1BA4</b>
<b>4. Instructor's name</b>	
<b>5. Forms of attendance available</b>	my presence
<b>6. Semester/year</b>	Fourth stage, chapter no <b>wol</b>
<b>7. Number of hours of study (total)</b>	<b>30</b>
<b>8. The date this description was prepared</b>	<b>2022/7/8</b>
<b>9. Course objectives</b>	
<b>1-</b>	Providing the student with the most important principles of government contract management.

<b>2-</b> Providing the student with how to implement contracts
3- The graduate acquires knowledge of the contracting function in the public sector
4- Develop and develop administrative skills in the field of government contracts
5- The graduate acquires the skills of teaching and creative learning

10. Course outcomes and methods of teaching, learning and assessment
<p><b>A- Cognitive objectives.</b></p> <p>A1- Enabling the student to obtain knowledge and the art of contract management. A2- Introducing the student to how to develop and develop his own information</p> <p>A3- The student acquires knowledge in the art of planning, direction, control and leadership in managing contracts. A4- Enabling the student to develop his skills in a dynamic work environment</p> <p>A5- Enabling the student to employ his scientific abilities to work in the field of government contract management. A6- Acquiring knowledge of how to solve problems facing project management in contract disputes.</p>
<p><b>B - Skills objectives of the program:</b></p> <p><b>B1 - Scientific skills B2</b></p> <p>- Leadership skills</p> <p><b>B3 - Skills in the challenges of administrative work</b></p>
Teaching and learning methods
<p><b>1- Using the lectures prepared in advance by the teacher</b></p> <p><b>2- Using modern projectors</b></p> <p><b>3- Homework</b></p> <p>4- Divide the students into groups for discussion</p>

Evaluation methods

**1- Oral exams**

**2- Monthly exams**

**3- Daily exams**

4- Attendance and commitment of the student to the time

**C- Emotional and moral goals**

**C1- Achieving ethical goals C2- Achieving  
commitment to university norms**

**C 3- Achieving commitment to university instructions and the laws of the ministry**

**C4 - Developing the student's personal abilities in all educational fields and good dealing with others**

Teaching and learning methods

**1- Lectures on university instructions 2-**

**Educational guidance lectures**

**3- Continuous guidance**

**4- Visiting public and private institutions 5-**

**Presenting practical cases**

Evaluation methods

**1- daily exams**

**2- Discussion in lectures *Adherence to high morals and values* 3-  
degrees of participation**

4- Monthly and quarterly evaluation

**D - Transferred general and qualifying skills (other skills related to employability and personal development).**

**D 1- The student acquires the skill of contracts**

**D2- Enabling the student to use creative thinking methods in government contracts**

**D3- Enabling the student to use modern methods of analysis and conclusion D4-**

**Enabling the student to plan contracts for government projects**

11. Course Structure						
hour	week	T	processing outputs did not required	Unit name and/or topic	education method	method Evaluation
the first	2		The student understands Subject	Definition of the contract and its elements	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions
Second	2		The student understands Subject	Define contract definitions	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions
Third	2		The student understands Subject	administrative contract <b>Contract rules</b>	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions
the fourth	2		The student understands Subject	Advantages of the administrative contract	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions
v 2			The student understands Subject	Types and divisions of administrative contracts	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions
sixth 2			The student understands Subject	Features of the management contract	Lectures theory Case Study Discuss	an exam <b>T u</b> <sub>instant</sub> Questions
seventh	2		The student understands Subject	bot contracts	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions
VIII	2		The student understands Subject	How to conclude contracts	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions
ninth	2		The student understands Subject	Arbitration in contracts	Lectures theory Case Study Discuss	an exam <b>T oral</b> Questions

The tenth	2	The student understands Subject	Announcing the competition and submitting offers	Lectures theory Case Study Discuss	an exam Questions <b>T oral</b>
theistic ten	2	The student understands Subject	Terms of auction contracts	Lectures theory Case Study Discuss	an exam Questions <b>T oral</b>
Second ten	2	The student understands Subject	Expiry of administrative contracts	Lectures theory Case Study Discuss	an exam Questions <b>T oral</b>
Third ten	2	The student understands Subject	Disputes	Lectures theory Case Study Discuss	an exam Questions <b>T oral</b>
the fourth ten	2	The student understands Subject	Contract disputes	Lectures theory Case Study Discuss	an exam Questions <b>T oral</b>
Fifth ten	2	The student understands Subject	Arbitration in dispute resolution	Lectures theory Case Study Discuss	an exam Questions <b>T oral</b>

## 12. Infrastructure

1- Required prescribed books	Administrative Contracts
2- Main references (sources)	
a) Recommended books and references (scientific journals, reports, .....)	magazines y Specializing in contracts
b) Electronic references, websites,.....	

## 31. Course Development Plan

**1- Studying the needs of the labor market**

**2- Seeing the experiences of countries in the field of government contracts**

**3- Seeing what is written in national and international scientific journals in the field of contracts**