

Ministry of Higher Education and Scientific Research

Supervision and Scientific Evaluation Body

Quality Assurance and Academic Accreditation Office

### Course Description Sample

**Subject: Project Management**-----

This course description provides a brief survey of the most important characteristics, expected learning output, showing whether students have made full use of the learning opportunities. These characteristics have to be matched with the description of the program.

1. Educational Institution	Shatt Al-Arab University College
2. Department / Center	Business Administration
3. Course Title /Code	Project Management
4. Lecturer Name	Abdoulla K . Mohammed
5. Type of Teaching	Attendance
6. Academic Year /Term	2022 / 2023
7. Total No. of Teaching Hours	30 hours
8. Date of Preparing this Course Description	30 / 9 / 2022

#### 9. Course Objectives

a. Providing students with the most important principles and basics of –Project management-----.

b. Teaching students how to apply –Project Management Steps-----

c. Providing graduates with the necessary knowledge on Project management-----  
-steps----- job in organizations.

- |   |
|---|
| d. Improving the administrative skills in the field of –Project Management-----<br>-----. |
| e. Providing graduates with the skills of education and creative learning.                |

**10. Course Output, Methodology and Evaluation**

**(A) Cognitive Objectives**

- |   |
|---|
| a. Enabling students to acquire knowledge and the art of –Project management---<br>-----.                                     |
| b. Acquainting students with how to promote their personal knowledge.   |
| c. Helping students to acquire knowledge in the art of –Planning and Organizing<br>Projects-----.                             |
| d. Enabling students to sharpen their skills in the dynamic work environment.   |
| e. Enabling students to invest their scientific abilities in their working place in the<br>scope of –Project Management-----. |
| f. Helping students to get the necessary knowledge to solve problems –In Project<br>Management-----.                          |

**(B) Skill Objectives Related to the Program:**

- |   |
|---|
| a. Scientific Skills                                |
| b. Leadership Skills                                |
| c. Skills Related to Administrative Work Challenges |

**Methods of Teaching and Learning**

- |                                      |
|--------------------------------------|
| a. Using already- prepared lectures. |
| b. Using up-to-date data shows.      |
| c. Homework                          |
| d. Adopting group discussions.       |

**Methods of Evaluation**

a. Oral tests
b. Monthly tests
c. Daily quizzes
d. Students' Regular Attendance

**(C) Sentimental and Value Objectives**

a. Realizing ethical objectives.
b. Commitment to university traditions.
c. Compliance with the University Instructions and the Ministry Regulations.
d. Promoting students' personal abilities in educational scopes and how to behave well with others.

**Methods of Teaching and Learning**

a. Lectures on university instructions.
b. Educational guidance lectures.
c. Continuous directing.
d. Visiting State and private institutions.
e. Showing practical cases.

**Methods of Evaluation**

a. Daily quizzes.
b. Classroom discussions and commitment to ethics and sublime values.
c. Special marks for class activities.
d. Monthly and quarterly evaluation.

**D) General and Qualitative Skills (other skills related to the ability of employment and personal development)**

- a. Enabling students to acquire the skill and art of –Project Management-----  
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- b. Enabling students to apply creative thinking in –Project Management-----  
-----.
- c. Enabling students to use modern methods of analysis and conclusions.
- d. Enabling students to –Planning and Strategic thinking-----.

## 11. Course Structure

Week	No of Hours	Required Learning Output	Title of Subject	Teaching Method	Evaluation
1	2	understanding the material	Basic concepts in project management	- lectures - case study -discussions	- oral tests -questions
2	2	understanding the material	Project Selection – Criteria of the Project	- lectures - case study -discussions	- oral tests -questions
3	2	understanding the material	Choosing a project Manager	- lectures - case study -discussions	- oral tests -questions
4	2	understanding the material	What is Project Planning	- lectures - case study -discussions	- lectures - case study -discussions
5	2	understanding the material	Organization Concept	- lectures - case study -discussions	- lectures - case study -discussions
6	2	understanding the material	Project Scheduling – Networks for Projects	- lectures - case study -discussions	- lectures - case study -discussions
7	2	understanding the material	Complement Scheduling and Business Networking	- lectures - case study -discussions	- lectures - case study -discussions
8	2	understanding the material	Gantt chart	- lectures - case study -discussions	- lectures - case study -discussions

9	2	understanding the material	<b>Critical Path Method ( CPM )</b>	- lectures - case study -discussions	- lectures - case study -discussions
10	2	understanding the material	<b>Project Execution</b>	- lectures - case study -discussions	- lectures - case study -discussions
11	2	understanding the material	<b>Midterm Exam</b>	- lectures - case study -discussions	- lectures - case study -discussions
12	2	understanding the material	<b>Project finish</b>	- lectures - case study -discussions	- lectures - case study -discussions
13	2	understanding the material	<b>Program Evaluation and Revieww</b>	- lectures - case study -discussions	- lectures - case study -discussions
14	2	understanding the material	<b>Project Termination</b>	- lectures - case study -discussions	- lectures - case study -discussions
15	2	understanding the material	<b>Review</b>	- lectures - case study -discussions	- lectures - case study -discussions

## 12. Infrastructure

a. Textbooks	
b. References	
c. Recommended books and periodicals (journals, reports, etc.)	
d. Electronic references, internet websites, etc	

## 13. The Plan of Improving the Course

a. Studying labor market needs.
b. Be informed of the experiences of other countries in the field of -----.
c. Be informed of research work published in national and international journals

in the field of -----.