**Ministry of Higher Education and Scientific Research**

**Supervision and Scientific Evaluation Body**

**Quality Assurance and Academic Accreditation Office**

**Course Description Sample**

**Subject: Project Management**

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| This course description provides a brief survey of the most important characteristics, expected learning output, showing whether students have made full use f the learning opportunities. These characteristics have to be matched with the description of the program. |

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| 1. Educational Institution | Shatt Al-Arab University College |
| 2. Department / Center | Business Administration |
| 3. Course Title /Code | English Language intermediate |
| 4. Lecturer Name | Abdoulla K . Mohammed |
| 5. Type of Teaching | Attendance |
| 6. Academic Year /Term | 02-01-2024  |
| 7. Total No. of Teaching Hours | 30 hour |

9. **Course Objectives**

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| a. Enabling students to acquire the skill and art of – English Language intermediate |
| b. Enabling students to apply creative thinking in – English Language intermediate |
| c. Enabling students to use modern methods of analysis and conclusions. |
| d. Enabling students to –Planning and Strategic thinking---- English Language intermediate |

10.**Skill Objectives Related to the Program**:

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| a. Scientific Skills |
| b. Leadership Skills |
| c. Skills Related to Administrative Work Challenges |

**Methods of Teaching and Learning**

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| a. Using already- prepared lectures. |
| b. Using up-to-date data shows. |
| c. Homework |
| d. Adopting group discussions. |

**Methods of Evaluation**

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| a. Oral tests |
| b. Monthly tests |
| c. Daily quizzes |
| d. Students' Regular Attendance |

 (C) **Sentimental and Value Objectives**

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| a. Realizing ethical objectives. |
| b. Commitment to university traditions. |
| c. Compliance with the University Instructions and the Ministry Regulations. |
| d. Promoting students' personal abilities in educational scopes and how to behave well with others.  |

**Methods of Teaching and Learning**

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| a. Lectures on university instructions. |
| b. Educational guidance lectures. |
| c. Continuous directing. |
| d. Visiting State and private institutions. |
| e. Showing practical cases. |

**Methods of Evaluation**

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| a. Daily quizzes. |
| b. Classroom discussions and commitment to ethics and sublime values. |
| c. Special marks for class activities. |
| d. Monthly and quarterly evaluation. |

D) **General and Qualitative Skills (other skills related to the ability of employment and personal development)**

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| --- |
| a. Enabling students to acquire the skill and art of – English Language intermediate |
| b. Enabling students to apply creative thinking in – English Language intermediate |
| c. Enabling students to use modern methods of analysis and conclusions. |
| d. Enabling students to –Planning and Strategic thinking---- English Language intermediate |

11. **Course Structure**

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| **Week** | **No of Hours** | **Required Learning Output** | **Title of Subject** | **Teaching Method** | **Evaluation** |
| 31-01-2024 | 3 | understanding the material | Auxiliary verb | - lectures- case study-discussions | - oral tests-questions |
| 07-02-2024 | 3 | understanding the material | Present simple | - lectures- case study-discussions | - oral tests-questions |
| 14-02-2024 | 3 | understanding the material | Past Simple and Past continuous | - lectures- case study-discussions | - oral tests-questions |
| 21-02-2024 | 3 | understanding the material | Past Perfect  | - lectures- case study-discussions | - lectures- case study-discussions |
| 28-02-2024 | 3 | understanding the material | Future forms | - lectures- case study-discussions | - lectures- case study-discussions |
| 06-03-2024 | 3 | understanding the material | Present Perfect | - lectures- case study-discussions | - lectures- case study-discussions |
| 16-03-2024 | 3 | understanding the material | Present perfect continuouse | - lectures- case study-discussions | - lectures- case study-discussions |
| 20-03-2024 | 3 | understanding the material | Indirect questions | - lectures- case study-discussions | - lectures- case study-discussions |
| 27-03-2024 | 3 | understanding the material | Present Perfect Passsive  | - lectures- case study-discussions | - lectures- case study-discussions |
| 03-04-2024 | 3 | understanding the material | Adjective + Preposition | - lectures- case study-discussions | - lectures- case study-discussions |
| 10-04-2024 | 3 | understanding the material | Present Perfect continuous | - lectures- case study-discussions | - lectures- case study-discussions |
| 17-04-2024 | 3 | understanding the material | Simple Continuous | - lectures- case study-discussions | - lectures- case study-discussions |
| 24-04-2024 | 3 | understanding the material | **Pronunciation**  | - lectures- case study-discussions | - lectures- case study-discussions |
| 01-05-2024 | 3 | understanding the material | **Preposition** | - lectures- case study-discussions | - lectures- case study-discussions |
| 08-05-2024 | 3 | understanding the material | **Review and exam** | - lectures- case study-discussions | - lectures- case study-discussions |

12.**Infrastructure**

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| a. Textbooks | Intermediate Workbook with key New Headway -n by John Soars  |
| b. References | Other books related to English |
| c. Recommended books and periodicals (journals, reports, etc.) | / |
| d. Electronic references, internet websites, etc | / |

13. **The Plan of Improving the Course**

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| a. Studying labor market needs. |
| b. Be informed of the experiences of other countries in the field of ----------------. |
| c. Be informed of research work published in national and international journals in the field of ----------------.  |

Lecturer Signature

Abdoulla K.Mohammed

Head of Department

Prof. Dr.Mohamed Aboud Taher