**Ministry of Higher Education and Scientific Research**

**Supervision and Scientific Evaluation Body**

**Quality Assurance and Academic Accreditation Office**

**Course Description Sample**

**Subject: Project Management**

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| This course description provides a brief survey of the most important characteristics, expected learning output, showing whether students have made full use f the learning opportunities. These characteristics have to be matched with the description of the program. |

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| 1. Educational Institution | Shatt Al-Arab University College |
| 2. Department / Center | Business Administration |
| 3. Course Title /Code | Project Management |
| 4. Lecturer Name | Abdoulla K . Mohammed |
| 5. Type of Teaching | Attendance |
| 6. Academic Year /Term | 02-12-2024  |
| 7. Total No. of Teaching Hours | 45 hour |

9. **Course Objectives**

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| a. Providing students with the most important principles and basics of –Project management------------. |
| b.Teaching students how to apply –Project Management Steps------------------ |
| c. Providing graduates with the necessary knowledge on Project management------steps--------------- job in organizations. |
| d. Improving the administrative skills in the field of –Project Management-------------------. |
| e. Providing graduates with the skills of education and creative learning. |

10. **Course Output, Methodology and Evaluation**

 (A) **Cognitive Objectives**

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| a. Enabling students to acquire knowledge and the art of –Project management-----------------. |
| b. Acquainting students with how to promote their personal knowledge. |
| c. Helping students to acquire knowledge in the art of –Planning and Organizing Projects---------------. |
| d. Enabling students to sharpen their skills in the dynamic work environment. |
| e. Enabling students to invest their scientific abilities in their working place in the scope of –Project Management----------------.  |
| f. Helping students to get the necessary knowledge to solve problems –In Project Management----------. |

 (B) **Skill Objectives Related to the Program**:

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| a. Scientific Skills |
| b. Leadership Skills |
| c. Skills Related to Administrative Work Challenges |

**Methods of Teaching and Learning**

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| a. Using already- prepared lectures. |
| b. Using up-to-date data shows. |
| c. Homework |
| d. Adopting group discussions. |

**Methods of Evaluation**

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| a. Oral tests |
| b. Monthly tests |
| c. Daily quizzes |
| d. Students' Regular Attendance |

 (C) **Sentimental and Value Objectives**

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| a. Realizing ethical objectives. |
| b. Commitment to university traditions. |
| c. Compliance with the University Instructions and the Ministry Regulations. |
| d. Promoting students' personal abilities in educational scopes and how to behave well with others.  |

**Methods of Teaching and Learning**

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| a. Lectures on university instructions. |
| b. Educational guidance lectures. |
| c. Continuous directing. |
| d. Visiting State and private institutions. |
| e. Showing practical cases. |

**Methods of Evaluation**

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| a. Daily quizzes. |
| b. Classroom discussions and commitment to ethics and sublime values. |
| c. Special marks for class activities. |
| d. Monthly and quarterly evaluation. |

D) **General and Qualitative Skills (other skills related to the ability of employment and personal development)**

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| a. Enabling students to acquire the skill and art of –Project Management-----------------. |
| b. Enabling students to apply creative thinking in –Project Management-----------------. |
| c. Enabling students to use modern methods of analysis and conclusions. |
| d. Enabling students to –Planning and Strategic thinking---------------------. |

11. **Course Structure**

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| **Week** | **No of Hours** | **Required Learning Output** | **Title of Subject** | **Teaching Method** | **Evaluation** |
| 19 -9 | 3 | understanding the material | **Basic concepts in project management** | - lectures- case study-discussions | - oral tests-questions |
| 26 -9 | 3 | understanding the material | **Project Selection – Critera of the Project** | - lectures- case study-discussions | - oral tests-questions |
| 3 -10 | 3 | understanding the material | **Choosing a project Manager** | - lectures- case study-discussions | - oral tests-questions |
| 10-10 | 3 | understanding the material | **What is Project Planning** | - lectures- case study-discussions | - lectures- case study-discussions |
| 17-10 | 3 | understanding the material | **Organizing Concept** | - lectures- case study-discussions | - lectures- case study-discussions |
| 24 -10 | 3 | understanding the material | **Project Scheduling – Networks for Projects** | - lectures- case study-discussions | - lectures- case study-discussions |
| 31-10 | 3 | understanding the material | **Complement Scheduling and Business Networing** | - lectures- case study-discussions | - lectures- case study-discussions |
| 7-11 | 3 | understanding the material | **Gantt chart** | - lectures- case study-discussions | - lectures- case study-discussions |
| 14 -11 | 3 | understanding the material | **Critical Path Method ( CPM )** | - lectures- case study-discussions | - lectures- case study-discussions |
| 22 - 11 | 3 | understanding the material | **Project Execation** | - lectures- case study-discussions | - lectures- case study-discussions |
| 29 - 11 | 3 | understanding the material | **Midterm Exam** | - lectures- case study-discussions | - lectures- case study-discussions |
| 5-12 | 3 | understanding the material | **Project finish** | - lectures- case study-discussions | - lectures- case study-discussions |
| 5 - 12 | 3 | understanding the material | **Program Evaluation and Revieww** | - lectures- case study-discussions | - lectures- case study-discussions |
| 11-12 | 3 | understanding the material | **Project Termination** | - lectures- case study-discussions | - lectures- case study-discussions |
| 11 -12 | 3 | understanding the material | **Review** | - lectures- case study-discussions | - lectures- case study-discussions |

12.**Infrastructure**

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| a. Textbooks |  |
| b. References |  |
| c. Recommended books and periodicals (journals, reports, etc.) |  |
| d. Electronic references, internet websites, etc |  |

13. **The Plan of Improving the Course**

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| a. Studying labor market needs. |
| b. Be informed of the experiences of other countries in the field of ----------------. |
| c. Be informed of research work published in national and international journals in the field of ----------------.  |

Lecturer Signature

Abdoulla K.Mohammed

Head of Department

Prof. Dr.Mohamed Aboud Taher