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 **Republic of Iraq**

**The Ministry of Higher Education and Scintific Resrearch**

**Supervision and Scientific Evaluation Body**

**Shatt Alarab college university**

**Shatt Alarab college- Busniss Admistration**

**Second Stage**

**Ass . Prof Abdoulla k . mohammed Business Administration Dep**

**Course Description**

**Subject: Government contracts Management .**

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| This course description provides a brief survey of the most important characteristics, expected learning output, showing whether students have made full use f the learning opportunities. These characteristics have to be matched with the description of the program. |

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| 1. Educational Institution | Shatt Al-Arab University College |
| 2. Department / Center | Business and administration department |
| 3. Course Title /Code | **Government contracts Management** |
| 4. Lecturer Name | Ass Pro Abdoulla K. Mohammed |
| 5. Type of Teaching | Attendance |
| 6. Academic Year /Term | The first course, the second stage |
| 7. Total No. of Teaching Hours | 30 hours |
| 8. Date f Preparing this Course Description | 2023-2024 |

9. **Course Objectives**

**Government contracts Management**

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| a. Providing students with the most important principles and basics of --------------. |
| b.Teaching students how to apply --- **Government contracts Management** ---------------- |
| c. Providing graduates with the necessary knowledge on -------- **Government contracts Management** ------------- job in organizations. |
| d. Improving the administrative skills in the field of Government contracts **Management** ----------------. |
| e. Providing graduates with the skills of education and creative learning. |

10. **Course Output, Methodology and Evaluation**

 (A) **Cognitive Objectives**

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| a. Enabling students to acquire knowledge and the art of ---- **Government contracts Management** ---------------. |
| b. Acquainting students with how to promote their personal knowledge. |
| c. Helping students to acquire knowledge in the art of ----------- **Government contracts Management** -----. |
| d. Enabling students to sharpen their skills in the dynamic work environment. |
| e. Enabling students to invest their scientific abilities in their working place in the scope of --------- **Government contracts Management** --------.  |
| f. Helping students to get the necessary knowledge to solve problems Government contracts  **Management** ------. |

 (B) **Skill Objectives Related to the Program**:

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| a. Scientific Skills |
| b. Leadership Skills |
| c. Skills Related to Administrative Work Challenges |

**Methods of Teaching and Learning**

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| a. Using already- prepared lectures. |
| b. Using up-to-date data shows. |
| c. Homework |
| d. Adopting group discussions. |

**Methods of Evaluation**

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| a. Oral tests |
| b. Monthly tests |
| c. Daily quizzes |
| d. Students' Regular Attendance |

 (C) **Sentimental and Value Objectives**

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| a. Realizing ethical objectives. |
| b. Commitment to university traditions. |
| c. Compliance with the University Instructions and the Ministry Regulations. |
| d. Promoting students' personal abilities in educational scopes and how to behave well with others.  |

**Methods of Teaching and Learning**

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| a. Lectures on university instructions. |
| b. Educational guidance lectures. |
| c. Continuous directing. |
| d. Visiting State and private institutions. |
| e. Showing practical cases. |

**Methods of Evaluation**

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| a. Daily quizzes. |
| b. Classroom discussions and commitment to ethics and sublime values. |
| c. Special marks for class activities. |
| d. Monthly and quarterly evaluation. |

D) **General and Qualitative Skills (other skills related to the ability of employment and personal development)**

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| a. Enabling students to acquire the skill and art of Government contracts **Management** ---------------. |
| b. Enabling students to apply creative thinking in ------ **Government contracts Management** ------------. |
| c. Enabling students to use modern methods of analysis and conclusions. |
| d. Enabling students to ------- **Government contracts Management** ----------------. |

11. **Course Structure**

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| **Week** | **No of Hours** | **Time** | **Required Learning Output** | **Title of Subject** | **Teaching Method** | **Evaluation** |
| 1 | 2 | **/9/202318** | understanding the material | Introduction to the study the concept of government contracts | - lectures- case study-discussions | - oral tests-questions |
| 2 | 2 | **/9/202325** | understanding the material | Characteristics of the government contracts  | - lectures- case study-discussions | - oral tests-questions |
| 3 | 2 | **/10/20233** | understanding the material | The pillars and elements of the government contracts | - lectures- case study-discussions | - oral tests-questions |
| 4 | 2 | **9/10/202310** | understanding the material | Types of government contracts | - lectures- case study-discussions | - lectures- case study-discussions |
| 5 | 2 | **/10/202317** | understanding the material | Concept the B.O. T | - lectures- case study-discussions | - lectures- case study-discussions |
| 6 | 2 | **/10/202324** | understanding the material | Advantages and disadvantage B.O. T | - lectures- case study-discussions | - lectures- case study-discussions |
| 7 | 2 | **/10/202331** | understanding the material | Risks facing Projects B.O.T | - lectures- case study-discussions | - lectures- case study-discussions |
| 8 | 2 | **/11/20237** | understanding the material | Choosing the management to contract with | - lectures- case study-discussions | - lectures- case study-discussions |
| 9 | 2 | **/11/202314** | understanding the material |  The concept of bidding and tendering and their steps | - lectures- case study-discussions | - lectures- case study-discussions |
| 10 | 2 | **/11/202321** | understanding the material | Different types of tenders | - lectures- case study-discussions | - lectures- case study-discussions |
| 11 | 2 | **/11/202328** | understanding the material | Procurement and contract management | - lectures- case study-discussions | - lectures- case study-discussions |
| 12 | 2 | **0/12/2023** | understanding the material | Measuring effectiveness | - lectures- case study-discussions | - lectures- case study-discussions |
| 13 | 2 | **/12/202312** | understanding the material | Forming Committees to open trade | - lectures- case study-discussions | - lectures- case study-discussions |
| 14 | 2 | **/12/202312** | understanding the material | End of the administrative contract | - lectures- case study-discussions | - lectures- case study-discussions |
| 15 | 2 | **/12/202312** | understanding the material | Exam | - lectures- case study-discussions | - lectures- case study-discussions |

12.**Infrastructure**

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| a. Textbooks | Organization ManagementAl shamah |
| b. References |  |
| c. Recommended books and periodicals (journals, reports, etc.) | Al-Rafidain MagazineJournal of Shatt Al-Arab College of Administrative SciencesManagement science journal |
| d. Electronic references, internet websites, etc | Websites specialized in human rights and democracy  |

. Curriculum development plan: Adding vocabulary on

Organization Management

to achieve more and more sobriety in the curriculum by a rate not exceeding 5-10%.

13. **The Plan of Improving the Course**

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| a. Studying labor market needs. |
| b. Be informed of the experiences of other countries in the field of ----------------. |
| c. Be informed of research work Organization Managment-------------.  |

Head of Department

Prof. Dr.Mohamed Aboud Taher

Lecturer Signature

Abdoulla K.Mohammed