

Ministry of Higher Education and Scientific Research

Supervision and Scientific Evaluation Body

Quality Assurance and Academic Accreditation Office

Course Description Sample

Subject: Materials and warehouse management

This course description provides a brief survey of the most important characteristics, expected learning output, showing whether students have made full use the learning opportunities. These characteristics have to be matched with the description of the program.

1. Educational Institution	Shatt Al-Arab University
2. Department / Center	Business Administration Department
3. Course Title /Code	Materials and warehouse management for the second stage
4. Lecturer Name	A.P.DR. Khalil Ibrahim Issa
5. Type of Teaching	Attendance
6. Academic Year /Term	The course system
7. Total No. of Teaching Hours	45 Hours
8. Date Preparing this Course Description	16/9/2024

9. Course Objectives

a. Providing students with the most important principles and basics of Materials and warehouse management
b. Teaching students how to apply Materials and warehouse management.
c. Providing graduates with the necessary knowledge on Materials and warehouse management. job in organizations.
d. Improving the administrative skills in the field Materials and warehouse management.
e. Providing graduates with the skills of education and creative learning.

10. Course Output, Methodology and Evaluation

(A) Cognitive Objectives

a. Enabling students to acquire knowledge and the art of Materials and warehouse management -.
b. Acquainting students with how to promote their personal knowledge.
c. Helping students to acquire knowledge in the art of Materials and warehouse management.
d. Enabling students to sharpen their skills in the dynamic work environment.
e. Enabling students to invest their scientific abilities in their working place in the scope of Materials and warehouse management.
f. Helping students to get the necessary knowledge to solve problems Materials and warehouse management.

(B) Skill Objectives Related to the Program:

a. Scientific Skills
b. Leadership Skills
c. Skills Related to Administrative Work Challenges

Methods of Teaching and Learning

a. Using already- prepared lectures.
b. Using up-to-date data shows.
c. Homework
d. Adopting group discussions.

Methods of Evaluation

a. Oral tests
b. Monthly tests
c. Daily quizzes
d. Students' Regular Attendance

(C) Sentimental and Value Objectives

a. Realizing ethical objectives.
b. Commitment to university traditions.
c. Compliance with the University Instructions and the Ministry Regulations.

d. Promoting students' personal abilities in educational scopes and how to behave well with others.

Methods of Teaching and Learning

a. Lectures on university instructions.

b. Educational guidance lectures.

c. Continuous directing.

d. Visiting State and private institutions.

e. Showing practical cases.

Methods of Evaluation

a. Daily quizzes.

b. Classroom discussions and commitment to ethics and sublime values.

c. Special marks for class activities.

d. Monthly and quarterly evaluation.

D) General and Qualitative Skills (other skills related to the ability of employment and personal development)

a. Enabling students to acquire the skill and art of Materials and warehouse management.

b. Enabling students to apply creative thinking in Materials and warehouse management -.

c. Enabling students to use modern methods of analysis and conclusions.

d. Enabling students to Materials and warehouse management.

11. Course Structure

Week	No of Hours	Required Learning Output	Title of Subject	Teaching Method	Evaluation
1	3	understanding the material	The concept of materials management, the traditional and modern concept, physical distribution and physical processing.	- lectures - case study -discussions	- oral tests -questions
2	3	understanding the material	The concept of the purchasing function and its importance, the objectives of the purchasing function and its importance.	- lectures - case study -discussions	- oral tests -questions

3	3	understanding the material	The stages that the procurement management activity has gone through, centralization and decentralization.	- lectures - case study -discussions	- oral tests -questions
4	3	understanding the material	The internal organization of the procurement department, the steps of purchasing, external and internal purchasing, and its procedures.	- lectures - case study -discussions	- lectures - case study -discussions
5	3	understanding the material	Public Tendering and Private Tendering, Purchasing by Practice and Direct Procurement.	- lectures - case study -discussions	- lectures - case study -discussions
6	3	understanding the material	Buying at the right time and quality.	- lectures - case study -discussions	- lectures - case study -discussions
7	3	understanding the material	The concept of warehousing and its types, the importance of inventory planning and its benefits.	- lectures - case study -discussions	- lectures - case study -discussions
8	3	understanding the material	Basic considerations in inventory planning, scientific planning for purchasing.	- lectures - case study -discussions	- lectures - case study -discussions
9	3	understanding the material	The exam is mid-term.	- lectures - case study -discussions	- lectures - case study -discussions
10	3	understanding the material	Scientific planning to purchase the needs of materials in the case of variable consumption, planning to confront the fluctuation of materials.	- lectures - case study -discussions	- lectures - case study -discussions
11	3	understanding the material	Estimating the demand for stored materials, inventory handling systems.	- lectures - case study -discussions	- lectures - case study -discussions
12	3	understanding the material	The foundations of good coding.	- lectures - case study -discussions	- lectures - case study -discussions

13	3	understanding the material	Scope and basics of inventory control.	- lectures - case study -discussions	- lectures - case study -discussions
14	3	understanding the material	Inventory control tools.	- lectures - case study -discussions	- lectures - case study -discussions
15	3	understanding the material	The final exam for the course.	- lectures - case study -discussions	- lectures - case study -discussions

12. Infrastructure

a. Textbooks	Various books and articles written by Prof. Akram Ahmed Al-Taweel, Prof. Abi Saeed Al-Dawji, and Prof. Dr. Dorman Suleiman Sadiq.
b. References	References from the internet.
c. Recommended books and periodicals (journals, reports, etc.)	Journals and scientific research on materials and warehouse management.
d. Electronic references, internet websites, etc	Journals and scientific research on materials and warehouse management.

13. The Plan of Improving the Course

a. Studying labor market needs.
b. Be informed of the experiences of other countries in the field of Materials and stock management.
c. Be informed of research work published in national and international journals in the field of Materials and stock management.