



Course Description Form /

Description Course	
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This course description provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the student to achieve, demonstrating whether he has made maximum use of the available learning opportunities. These characteristics have to be matched with the description of the program.

1. Educational Institution	Shatt Al-Arab University College of Administration and Economics 
2. Department / Center	Business Administration
3. Course Title /Code	Government Contracts Management
4. Lecturer Name	Hind Salim Abbood
5. Type of Teaching	Attendance Class
6. Academic Year /Term	Fourth Stage - First Semester
7. Total No. of Teaching Hours	30 hours
8. Date of Preparing this	20/9/2024

9. Course Objectives

a. Providing the student with the most important principles of government contracting management.

b - The graduate acquires knowledge in the contracting function in the public sector

c. Developing and enhancing administrative skills in the field of government contracting

10. Course Output, Methodology and Evaluation

(A) Cognitive Objectives

a. The student is free to acquire knowledge and manage contract

b. The student acquires knowledge in the art of planning, directing, controlling and leading in contract management

(B) Skill Objectives Related to the Program:

a –Scientific skills

b- Leadership skills

c- Skills in administrative work challenges

Methods of Teaching and Learning

a- Use lectures prepared in advance by the instructor

b. Use modern display devices

C, Homework

d. Divide students into groups for discussion - ε

Methods of Evaluation

a. Oral exams

b. Monthly exams

c. Daily exams

d. Student attendance and commitment to attendance

(C) Sentimental and Value Objectives

a. Achieving ethical goals

b. Achieving commitment to university norms

c. Achieving commitment to university instructions and ministry laws

d. Developing the student's personal capabilities in all educational fields and good dealing with others

D) General and Qualitative Skills (other skills related to the ability of employment and personal development)

a. Student acquisition of contracting skills

b. Enabling the student to use creative thinking methods in government contracts

c. Enabling the student to use modern methods in analysis and inference.

d. Enabling the student to plan in contracts for government projects

11. Course Structure

Week	No of Hours	Required Learning Output	Title of Subject	Teaching Method	Evaluation
1	2	The student understands and comprehends the target .topic	Definition of contract and its pillars	theoretical	Oral exams Questions
2	2	The student understands and comprehends the target .topic	Defining Contract Definitions	theoretical	Oral exams Questions
3	2	The student understands and comprehends the target .topic	Administrative Contract Rules Governing Contracts	theoretical	Oral exams Questions
4	2	The student understands and comprehends the	Advantages of the administrative contract	theoretical	Oral exams Questions

		target topic			
5	2	The student understands and comprehends the target topic	Types and divisions of administrative contracts	theoretical	Oral exams Questions
6	2	The student understands and comprehends the target topic	Characteristics of the administrative contract	theoretical	Oral exams Questions
7	2	The student understands and comprehends the target topic	Bot contracts	theoretical	Oral exams Questions
8	2	The student understands and comprehends	How to conclude contracts	theoretical	Oral exams Questions

		ds the target .topic			
9	2	The student understands and comprehends the target .topic	Arbitration in contracts	theoretical	Oral exams Questions
10	2	The student understands and comprehends the target .topic	Announcement of competition and submission of bids	theoretical	Oral exams Questions
11	2	The student understands and comprehends the target .topic	Bidding Contracts Provisions	theoretical	Oral exams Questions
12	2	The student understands and comprehends the	End of administrative contracts	theoretical	Oral exams Questions

		target topic			
13	2	The student understands and comprehends the target topic	Disputes	theoretical	Oral exams Questions
14	2	The student understands and comprehends the target topic	Contract disputes	theoretical	Oral exams Questions
15	2	The student understands and comprehends the target topic	Final exam		

12. Infrastructure

a. Textbooks	Administrative contracts
b. References	
c. Recommended books and periodicals (journals, reports, etc.)	Scientific journals in administrative specializations
d. Electronic references, internet websites, etc	Specialized websites.

13. The Plan of Improving the Course

a. Study the needs of the labor market
b. Review the experiences of countries in the field of government contracts
c. Review what is written in national and international scientific journals in the field of contracting