

وزارة التعليم العالي والبحث العلمي
الإشراف والتقويم العلمي
دائرة ضمان الجودة والاعتماد الأكاديمي

أستمارة وصف البرنامج الأكاديمي للكليات و المعاهد للعام الدراسي ٢٠٢٤ / ٢٠٢٥

الجامعة : جامعة شط العرب الاهلية
الكلية / المعهد : الآداب
القسم العلمي : اللغة الإنكليزية
تاريخ ملء الملف : 2024/9/ 1

التوقيع : 

اسم المعاون العلمي: أ.م.د. عقيل محمد جاسم
التاريخ: 2024/9/ 1

التوقيع : 

اسم رئيس القسم: أ.م.د. نغم جعفر عبد الحسين
التاريخ: 2024/9/ 1



دقق الملف من قبل

شعبة ضمان الجودة والأداء الجامعي

اسم مدير شعبة ضمان الجودة والأداء الجامعي: م.م. منى عبد العباس

التاريخ : 2024/9/ 1

التوقيع





مصادقة السيد العميد
أ.م.د. عادل مالك خنفر

Course Description

This course description provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the student to achieve, demonstrating whether he/she has made the most of the available learning opportunities. They must be match to the description of the programe.

1. Educational Institution	Shatt Al-Arab University-College of Arts			
2. Scientific Department / Center	Department of English			
3. Course name/code	Communication Skills			
4. Programme(s) to which it contributes	First class of ‘ Communication Skills’			
5. Available forms of attendance	Lecture			
6. Semester/Year	2024/2025			
7. Number of study hours (total)	60 hours	Number of hours per week		
		theoretical	practical	Total
		2		2
8. Date of preparation of this description	1 – 9 - 2024			
9. Course Objectives: <ul style="list-style-type: none">a. Develop the ability to express ideas clearly and coherently in spoken and English.b. Enhance listening and comprehension skills through interactive tasks and authentic materials.c. Foster intercultural communication skills to navigate linguistic and cultural differences.d. Strengthen effective dialogue, persuasive communication, and professional interaction in formal and personal contexts.				

10.Course Outcomes and Teaching Methods, Learning and Evaluation

A- Cognitive Objectives

A.1 Identify key concepts of verbal and nonverbal communication in English.

A.2 Understand the components and types of communication and apply them in daily and academic contexts.

A.3 Acquire knowledge of intercultural communication principles and their role in enhancing interpersonal interaction.

A.4 Analyze rhetorical strategies and discourse structures to improve comprehension and effective expression.

B. Subject-specific skills

B1 – Verbal Communication

B2 – Active listening

B3 – Conversational flow

Teaching and learning methods

- Interactive Lectures
- Small Group Work (Collaborative Learning)
- Role-Play & Simulated Communication Situations

Evaluation Methods

- Classroom interaction
- Homework
- Daily attendance
- Quizzes
- Monthly exams.

C. Thinking Skills

C.1 Critical Thinking to enable learners to evaluate what they hear and respond thoughtfully.

C.2 Creative Thinking to support spontaneous and engaging responses.

C.3 Reflective Thinking to promote self-awareness about one's communication style and habits.

C.4 Encourage flexibility in expressing ideas and adapting to different topics.

Teaching and learning methods

- Role Play and Simulation: learners act out real-life scenarios (e.g., job interviews, travel situations, conflict resolution).
- Reflective Journaling: students write about their daily conversations, challenges, and improvements.
- Debates and Group Discussions: structured debates on everyday topics (e.g., social media, cultural norms).

Evaluation Methods

1. Performance-Based Assessments.
2. Reflective Self-Assessments:
 - Skills Assessed: Reflective Thinking
 - Students write about their conversational experiences, challenges, and insights.
3. Peer and Group Feedback.
4. Structured Speaking Tasks: tasks include interviews, presentations, or guided dialogues.

d. General and qualifying skills transferred (other skills related to employability and personal development).

D.1. Teamwork and Collaboration

- Ability to work effectively with others in diverse settings.

D.2. Adaptability and Flexibility

- Adjusting communication style based on audience, context, or feedback.

D.3. Problem Solving and Decision Making

- Using conversation to clarify issues, gather input, and propose solutions.

D.4. Confidence and Self-Presentation

- Expressing ideas assertively without being aggressive.
- Managing body language, tone, and clarity to make a strong impression

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12. Infrastructure	
1 Required textbooks	‘Person to Person: Communicative Speaking and Listening Skills. 3 rd Edition’.
2 Key references (sources)	‘Talk: The Science of Conversation and the Art of Being Ourselves by Alison Wood Brooks’
a. Recommended books and references (scientific journals, reports,....)	‘How to Improve Communication Skills: 14 Best Worksheets’. PositivePsychology.com
b. Electronic references, websites	<ul style="list-style-type: none"> - (https://magltk.com/english-speaking-online/). - (https://www.hanatarlife.com).

13- Course improvement Plan
<ul style="list-style-type: none"> - Reorganizing Content by Skills: real-life situations: meeting people, food, hobbies, travel, work. - Integrating Technology: Use of apps like Flipgrid for conversation recording - Additional Interactive Activities: realistic role-playing, group conversations on various topics, and mini interviews between students.

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11.Course Structure

Week	Hours	Required Learning Outcomes	Name of the unit and/or subject	Method of education	Evaluation Method
1	2	Awareness of the nature of the Course	Introduction to the Course	1. Simulation and role-playing activities 2. Pair work or group collaboration 3. Listening to audio clips from the textbook and applying them practically 4. Using educational videos	Discussion
2	2	1. Effective oral interaction 2. Using appropriate phrases and vocabulary 3. Developing listening and comprehension skills 4. Demonstrating self-confidence	Unit 1: Introduce yourself and ask for more information		1. Class participation 2. Homework assignments 3. Presentations
3	2	=	Practice		=
4	2	=	Unit 2: Talking about one's family and likes and dislikes		=
5	2	=	Practice		=
6	2	=	Unit 3: Asking about the where about of things. General Description		=
7	2	=	Practice		=
8	2	=	Unit 4: Talking about the date and time		=
9	2	=	Practice		=
10	2	=	Unit 5: Talking about likes and dislikes in the city		=
11	2	=	Practice		=

12	2	=	Unit 6: making and accepting invitations		=
13	2	=	Practice		=
14	2	=	Oral Presentations by the students		=
15	2	=	Exam		=
16	2	=	Spring Leave		=
17	2	=	Unit 7: Getting and giving help		=
18	2	=	Practice		=
19	2	=	Unit 8: What to say at a restaurant		=
20	2	=	Practice		=
21	2	=	Unit 9: Making requests		=
22	2	=	Practice		=
23	2	=	Unit 10: Giving and getting personal information		=
24	2	=	Practice		=
25	2	=	Unit 11: Talking about past experiences		=
26	2	=	Practice		=
27	2	=	Unit 12: Talking about future plans		=
28	2	=	Practice		=
29	2	=	Individual presentation		=
30	2	=	30		=

توقيع استاذ المادة

Ayub Jassim



توقيع رئيس القسم

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