

MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية

Module Information				
معلومات المادة الدراسية				
Module Title	Professional Ethics for oil facilities		Module Delivery	
Module Type	S		☒ Theory ☐ Lecture ☒ Tutorial ☐ Practical ☒ Seminar	
Module Code	MMOG1203			
ECTS Credits	4			
SWL (hr/sem)	100			
Module Level	2	Semester of Delivery		1
Administering Department	Oil and Gas Management and Marketing	College	Shatt al-Arab University, College of Administration and Economics	
Module Leader	M.M. Jawad Kathem Hassan	e-mail	Jwad. kathem @sa-uc.edu.iq	
Module Leader's Acad. Title	Assistant Lecture	Module Leader's Qualification	Assistant Lecture	
Module Tutor	M.M. Jawad Kathem Hassan	e-mail	Jwad. kathem @sa-uc.edu.iq	
Peer Reviewer Name		e-mail		
Scientific Committee Approval Date	1/9/2025	Version Number	2.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	
Module Objectives أهداف المادة الدراسية	1. Providing students with the skill of dealing psychologically with work problems. 2. Working on using psychologically theories to understand the behavior of co-workers, managers, and customer beneficiaries.
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	- Providing students with the skill of dealing administrative dilemmas and violation in the environment.
Indicative Contents المحتويات الإرشادية	- Providing scientific presentations on the importance of professional ethics in the labor market. - Discussing copies of ethics codes. - Discussing scientific research, books, and resources related to professional ethics in the college library.

Learning and Teaching Strategies استراتيجيات التعلم والتعليم	
Strategies	- Encourage students to acquire skills to implement professional ethics plans in workplace setting through practical application practices. - Encourage students to submit reports and proposals on the most important points for strengthening professional ethics in organization. - Encourage students to cooperate in achieving common points that encourage the implementation professional ethics plans, focusing on the most prominent ones, and the possibility of supporting other students with these ethical principles.

Student Workload (SWL) الحمل الدراسي للطالب محسوب لـ ١٥ اسبوعا			
Structured SWL (h/sem) الحمل الدراسي المنتظم للطالب خلال الفصل		Structured SWL (h/w) الحمل الدراسي المنتظم للطالب أسبوعيا	
Unstructured SWL (h/sem) الحمل الدراسي غير المنتظم للطالب خلال الفصل		Unstructured SWL (h/w) الحمل الدراسي غير المنتظم للطالب أسبوعيا	
Total SWL (h/sem) الحمل الدراسي الكلي للطالب خلال الفصل			

Module Evaluation					
تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	5 and 10	LO #1, #2 and #10, #11
	Assignments	0	10% (10)	2 and 12	LO #3, #4 and #6, #7
	Projects / Lab.	3	20% (10)	Continuous	All
	Report	2	10% (10)	13	LO #5, #8 and #10
Summative assessment	Midterm Exam	2hr	10% (10)	7	LO #1 - #7
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
المنهاج الاسبوعي النظري	
	Material Covered
Week 1	Introduction to the concept of professional ethics
Week 2	Ethical leadership
Week 3	Marketing ethics
Week 4	Ethics oil
Week 5	Japanese work environment ethics
Week 6	Ethics of using technology (computer)
Week 7	Customer serves ethics
Week 8	Bullying in the workplace
Week 9	Mid-term exam
Week 10	professional ethics in Islam
Week 11	Project management ethics
Week 12	Ethics and law
Week 13	Codes of conduct
Week 14	Misleading adverting
Week 15	Conflict management in the workplace

Delivery Plan (Weekly Lab. Syllabus) المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

Learning and Teaching Resources مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	Dr . Najm abboud Najm, Management Ethics and Business - Responsibility in Business Companies, Amman: Al-Warraq Publishing House. Dr. Bilal Khalaf Al-Sakarneh, WOrk Ethics, 13the edition, - (Amman: Dar Al-Masirah for Publishing and Distribution, 2023) Dr . Nima Al-Assadi, Dr . Abdul Razzaq Shaneen Al- Janabi, - Professional Ethics: Concepts and Applications.	Yes
Recommended Texts		No
Websites		

Grading Scheme

مخطط الدرجات

Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C – Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

رئيس القسم
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مدرس المادة
م.م. جواد كاظم حسن

**Director of the Quality Assurance and Performance Department of
the University: Wafa Saeed Hassan**

مسؤولة وحدة الجودة كلية
الإدارة والاقتصاد
م.م. وفاء سعيد حسن