

MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية

Module Information				
معلومات المادة الدراسية				
Module Title	English language		Module Delivery	
Module Type	Supportive		☒ Theory ☐ Lecture ☒ Lab ☐ Tutorial ☐ Practical ☐ Seminar	
Module Code	UNI			
ECTS Credits	2			
SWL (hr/sem)	50			
Module Level	2	Semester of Delivery		2
Administering Department	BA	College	Administration and Economics	
Module Leader	Hind Salim Abbood		e-mail	hind.salim.abood@sa-uc.edu.iq
Module Leader's Acad. Title	Assistant Lecturer		Module Leader's Qualification	M.Sc.
Module Tutor	Hind Salim Abbood		e-mail	hind.salim.abood@sa-uc.edu.iq
Peer Reviewer Name		e-mail	hind.salim.abood@sa-uc.edu.iq	
Scientific Committee Approval Date	2025/9/1	Version Number	1.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	
Module Objectives أهداف المادة الدراسية	1. Enhancing Language Proficiency. 2. Develop listening, speaking, reading, and writing skills in English 3. Expand general and academic vocabulary relevant to business administration 4. Prepare students to use English in a business environment 5. Provide students with the ability to understand business, economic, and administrative terminology. 6. Develop oral presentation skills in clear and professional English
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	1. The course aims to provide students with specialized linguistic and academic knowledge in the field of business administration, enabling them to understand and analyze texts and terminology specific to the specialty in English, thus supporting their academic and professional performance 2. Identify basic business terminology in English 3. Understand basic concepts such as marketing, management, finance, human resources, etc. 4. Distinguish technical business terms from general language. 5. Understand vocabulary and grammar related to business contexts 6. Analyze academic and business texts to understand the linguistic structure and vocabulary used. 7. Apply linguistic concepts in academic and professional situations 8. Analyze the content of business articles and reports to extract the main idea and supporting information.
Indicative Contents المحتويات الإرشادية	

Learning and Teaching Strategies استراتيجيات التعلم والتعليم	
Strategies	1. Continuous presentation and examples, with an effort to engage students through dialogue, posing various questions, and students' attempts to answer them. 2. Examples illustrating the direct application of practical lessons in the field of employing English in business organizations 3. Brainstorming to select the best method for employing English in various situations

Student Workload (SWL) الحمل الدراسي للطالب محسوب لـ ١٥ اسبوعا			
Structured SWL (h/sem) الحمل الدراسي المنتظم للطالب خلال الفصل	33	Structured SWL (h/w) الحمل الدراسي المنتظم للطالب أسبوعيا	3
Unstructured SWL (h/sem)	17	Unstructured SWL (h/w)	2

الحمل الدراسي غير المنتظم للطالب خلال الفصل		الحمل الدراسي غير المنتظم للطالب أسبوعيا	
Total SWL (h/sem) الحمل الدراسي الكلي للطالب خلال الفصل	50		

Module Evaluation					
تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	3	LO #3
	Assignments	2	10% (10)	1 and 2	LO #1 and LO #2
	Projects / Lab.	1	10% (10)	Continuous	All
	Seminar	1	10% (10)	Continuous	All
Summative assessment	Midterm Exam	2hr	10% (10)	7	LO #1 - #6
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
المنهاج الاسبوعي النظري	
	Material Covered
Week 1	Grammars
Week 2	Verbs and nouns
Week 3	Conversations & expressions
Week 4	Prepositions
Week 5	Prepositions
Week 6	Prepositions
Week 7	Midterm exam
Week 8	Present Simple
Week 9	Present Simple
Week 10	WH Questions
Week 11	WH Questions
Week 12	WH Questions

Week 13	some/any
Week 14	some/any
Week 15	Final exam

Learning and Teaching Resources

مصادر التعلم والتدريس

	Text	Available in the Library?
Required Texts	A collection of lectures prepared by Ms. Hind Salim	Yes
Recommended Texts	Pre-Intermediate students book , New Headway plus, John and Liz Soars , Oxford	No
Websites	Websites specialized in the English language	

Grading Scheme

مخطط الدرجات

Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

د. زين العابدين
رئيس قسم ادارة الاعمال

مدرس المادة
م. م هند سالم عيود جواهر

**Director of the Quality Assurance and Performance Department of
the University: Wafa Saeed Hassan**

مسؤولة وحدة الجودة كلية
الادارة والاقتصاد
م. م وفاء سعيد حسن