

1MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية

Module Information				
معلومات المادة الدراسية				
Module Title	Reading in Finance and Baking		Module Delivery	
Module Type	B		☒ Theory ☒ Lecture ☐ Lab ☐ Tutorial ☐ Practical ☒ Seminar	
Module Code	BF1204			
ECTS Credits	5			
SWL (hr/sem)	125			
Module Level	1	Semester of Delivery		1
Administering Department	Banking and Financial Sciennces	College	Shatt al-Arab University, College of Administration and Economics	
Module Leader	Mirhan Majed Abdel Hussein		e-mail	
Module Leader's Acad. Title	Assistant lecture	Module Leader's Qualification	Assistant lecture.	
Module Tutor	Mirhan Majed Abdel Hussein		e-mail	E-mail
Peer Reviewer Name		e-mail	E-mail	
Scientific Committee Approval Date	1/9/2026	Version Number	1.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	
Module Objectives أهداف المادة الدراسية	**Business Management Definition:** **Functions of Business Management:** **Types of Business Management:** ** Administrative Levels ** ** Manager and Management ** ** Management Roles ** ** Developing of Management thought ** ** Planning and Decision Making ** ** Definition of Objectives ** ** Organizational Structure **
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	Important: The student must learn the meaning of the outcomes . **Business Management Definition:** **Functions of Business Management:** **Types of Business Management:** ** Administrative Levels ** ** Manager and Management ** ** Management Roles ** ** Developing of Management thought ** ** Planning and Decision Making ** ** Definition of Objectives ** ** Organizational Structure **
Indicative Contents المحتويات الإرشادية	

Learning and Teaching Strategies استراتيجيات التعلم والتعليم	
Strategies	Type something like: The main strategy that will be adopted in delivering this module is to encourage students' participation in the exercises, while at the same time refining and expanding their critical thinking skills. This will be achieved through classes, interactive tutorials and by considering types of simple experiments involving some sampling activities that are interesting to the students.

Student Workload (SWL) الحمل الدراسي للطالب محسوب لـ ١٥ اسبوعا

Structured SWL (h/sem) الحمل الدراسي المنتظم للطلاب خلال الفصل	109	Structured SWL (h/w) الحمل الدراسي المنتظم للطلاب أسبوعيا	7
Unstructured SWL (h/sem) الحمل الدراسي غير المنتظم للطلاب خلال الفصل	91	Unstructured SWL (h/w) الحمل الدراسي غير المنتظم للطلاب أسبوعيا	6
Total SWL (h/sem) الحمل الدراسي الكلي للطلاب خلال الفصل	200		

Module Evaluation تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10% (10)	5 and 10	LO #1, #2 and #10, #11
	Assignments	2	10% (10)	2 and 12	LO #3, #4 and #6, #7
	Projects / Lab.	1	10% (10)	Continuous	All
	Report	1	10% (10)	13	LO #5, #8 and #10
Summative assessment	Midterm Exam	2hr	10% (10)	7	LO #1 - #7
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

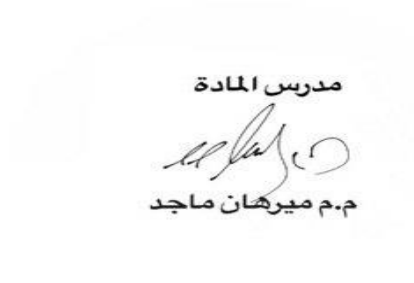
Delivery Plan (Weekly Syllabus) المنهاج الاسبوعي النظري	
	Material Covered
Week 1	**Business Management Definition:**
Week 2	**Functions of Business Management:**
Week 3	**Types of Business Management:**
Week 4	** Administrative Levels **
Week 5	** Manager and Management **
Week 6	** Management Roles **
Week 7	** Developing of Management thought **
Week 8	** Planning and Decision Making **
Week 9	** Definition of Objectives **
Week 10	** Organizational Structure **

Delivery Plan (Weekly Lab. Syllabus)	
المنهاج الاسبوعي للمختبر	
	Material Covered

Learning and Teaching Resources		
مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	Fundamentals of Management /by Stephen P. Robbins	Yes
Recommended Texts	Principle of management / by	No
Websites		

Grading Scheme				
مخطط الدرجات				
Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.



**Director of the Quality Assurance and Performance Department of
the University: Wafa Saeed Hassan**

