

خطة إدارة الاعمال المرحلة الثانية

Delivery Plan (Weekly Syllabus)

المنهاج الاسبوعي النظري

	Material Covered
Week 1	The historical development of the concept of human resource management .
Week 2	The Concept and Origin of Human Resource Management
Week 3	Historical Development of Human Resource Management
Week 4	The Concept of Human Resources and Human Resource Management
Week 5	The Importance of Human Resource Management
Week 6	Objectives of Human Resources Management
Week 7	Semester Exam
Week 8	Challenges facing human resource management
Week 9	Function Analysis
Week 10	Methods of determining the specifications of the incumbent
Week 11	HR Planning
Week 12	The Importance of HR Planning
Week 13	Stages of HR Planning
Week 14	Recruitment, Selection and Recruitment
Week 15	Mentoring and onboarding of new employees
Week 16	Employee Performance Evaluation and Development