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**College : shatt Al Arab University**

**Department : Accounting**

**Lecturer Name : Abdul Hassan Rahim**

**Republic of Iraq**

**The ministry of Higher Education and Scientific Research**

**Supervision and scientific Evaluation Body**

**Course weekly outline**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Course Name: | | | | | | |
| **Principles of Business Administration** | | | | | | |
| 1. Course Code: | | | | | | |
|  | | | | | | |
| 1. Semester / Year: | | | | | | |
| 1/first years | | | | | | |
| 1. Description Preparation Date: | | | | | | |
| 5/9/2024 | | | | | | |
| 1. Number of Credit Hours (Total) | | | | | | |
| 60 hours | | | | | | |
| 1. Course administrator's name (mention all, if more than one name) | | | | | | |
| Name: Abdul Hassan Rahim  Email: : abdulhassanrahim@sa-su-edu-iq | | | | | | |
| 1. Course Objectives | | | | | | |
| Learn about Principles of Business Administration | | | | | | |
| 1. Course Structure | | | | | | |
| **Week** | **Hours** | **Required Learning Outcomes** | **Unit or subject name** | | **Learning method** | **Evaluation method** | |
| 1 | 2 | Understanding the material | **What is management** | | Lectures  Case study  Discussions | oral test  questions | |
| **2** | **2** | Understanding the material | **Development of administrative** | | Lectures  Case study  Discussions | oral test  questions | |
| **3** | **2** | Understanding the material | **Business organization and the surrounding environment** | | Lectures  Case study  Discussions | oral test  questions | |
| **4** | **2** | Understanding the material | **Business organization objectives** | | Lectures  Case study  Discussions | oral test  questions | |
| **5** | **2** | Understanding the material | **Formulating strategies and policies** | | Lectures  Case study  Discussions | oral test  questions | |
| **6** | **2** | Understanding the material | **Make decisions** | | Lectures  Case study  Discussions | oral test  questions | |
| **7** | **2** | Understanding the material | **organization** | | Lectures  Case study  Discussions | oral test  questions | |
| **8** | **2** | Understanding the material | **Basic principles of the theory of organization** | | Lectures  Case study  Discussions | oral test  questions | |
| **9** | **2** | Understanding the material | **The nature of organizational design and its relationship to the objectives of the business organization** | | Lectures  Case study  Discussions | oral test  questions | |
| **10** | **2** | Understanding the material | **Awareness and administrative leadership** | | Lectures  Case study  Discussions | oral test  questions | |
| **11** | **2** | Understanding the material | **Basic principles of administrative leadership study** | | Lectures  Case study  Discussions | oral test  questions | |
| **12** | **2** | Understanding the material | **censorship** | | Lectures  Case study  Discussions | oral test  questions | |
| **13** | **2** | Understanding the material | **Basic steps of control** | | Lectures  Case study  Discussions | oral test  questions | |
| **14** | **2** | Understanding the material | **Research and development** | | Lectures  Case study  Discussions | oral test  questions | |
| **15** | **2** | Understanding the material | **Introduction to strategic management** | | Lectures  Case study  Discussions | oral test  questions | |
| 1. Course Evaluation | | | | | | |
| Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports .... etc | | | | | | |
| 1. Learning and Teaching Resources | | | | | | |
| Required textbooks (curricular books, if any) | | | |  | | |
| Main references (sources) | | | |  | | |
| Recommended books and references (scientific journals, reports...) | | | |  | | |
| Electronic References, Websites | | | |  | | |

**مدرس المادة توقيع رئيس القسم**

**عبد الحسن رحيم حمادي أ.م.د عبد الكريم عبد الغني**