

Delivery Plan (Weekly Syllabus)

المنهاج الاسبوعي النظري

Week	Material Covered
Week 1	Basic Schemes & Features
Week 2	Basic Schemes & Features
Week 3	Interactive workbook window
Week 4	Settings
Week 5	Mouse Pointers
Week 6	Worksheet
Week 7	Cell,Row,Column
Week 8	Selection
Week 9	format
Week 10	format
Week 11	Cell format
Week 12	Formula
Week 13	Functions
Week 14	Charts
Week 15	Exam

