

خطة مرحلة أولى

Delivery Plan (Weekly Syllabus)	
	Material Covered
Week 1	Introduction: Define Accounting and explain its role in making economic and business decision
Week 2	Discuss the assumptions underlying accounting measurement and explain their significance
Week 3	Explain accounting cycle and identify the major od accounting information
Week 4	Explain the accounting equation and analyze the effect to typical transaction on the equation
Week 5	Describe the double- entry system and apply rules for debit and credit
Week 6	Record transactions in the journal
Week 7	Posting the entries from the journal to the ledger
Week 8	Recording the transaction that related with sell good
Week 9	Recording the transaction that related with purchase good
Week 10	Explain how to record the accounting entries in both the books of the seller and the buyer
Week 11	Explain the kinds of discount in general
Week 12	Explain the kinds of discount that related with sales and purchases
Week 13	Prepare the trail balance
Week 14	Describe the accounting errors
Week 15	Explain how to recorded closing entries and prepare financial statement
Week 16	Final examination